

SLS Council Meeting

October 24, 2018

- **Attending**

Monica Gage, Christin Bell, Allison Earl, Tammy Cummings, Angela Newman, Doreen Bergman, Stephanie Maturo, Lisa DeMarco, Michelle Bishop, Elizabeth Woods, and Christi Sommerfeldt.

- **Absent**

Dorothy Dineen, Laura Harris, Ellen Byrnes, Kim Julian, Meg Backus, Serena Waldron and Tammy Anderson.

- **Welcome / Introductions**

The council was called to order at 1:05pm by the Chair, Allison Earl. Doreen Bergman is introduced for the first time at Council as the Interim Director for the CiTi Oswego County BOCES School Library System. Also introduced and attending for the first time was Stephanie Maturo, Director of Technology at CiTi.

- **Minutes Review**

The council reviewed the minutes from the May 2018 meeting. Angela Newman made the motion to approve. Elizabeth Woods seconded the motion. The minutes were approved: 8-yes, 0-no, 0-abstain.

- **Review of Council Membership Responsibilities**

Doreen went over the [council members' responsibilities](#) and there was discussion to clarify several points. The website used was the NYSED.gov.

- **Review of By-Laws**

Doreen along with the council went over the [By-Laws](#) for the council according to Section 282 of the NYS Education Law. These included elements such as objectives, membership, representation, and terms of service.

There was a motion to change the by-laws by Chair, Allison Earl. It was seconded by Elizabeth Woods. The motion passed: 8-yes, 0-no, 0-abstain.

After the first of the year, when the merger study is concluded, the council will take another look at the by-laws for matters such as terms of service, chair elections, and qualified district representation.

- **Merger Exploration, Timeline, and Information**

This point has been moved up on the Agenda by Stephanie Maturo as it becomes more relevant to the previous agenda points. In the spring of 2017 the SLS Director retired and it became mandatory by NYS to have a merger study. This will be completed this year. There will be 2 meetings in November and 2 meetings in December of 2018.

The teams on the merger study were scheduled to be formed by October 15th and that has not happened yet. The CiTi team still needs more administrators on their team, and the OCM team still needs a couple of librarians.

The first meeting will be on November 6, 2018 and will be facilitated by Jessica Doctore, the Assistant Superintendent of ISS at the Cayuga-Onondaga BOCES. The recommendation of the teams is due by December 31, 2018.

There will be digital feedback tools provided for transparency and for the entire region(s) to contribute their feedback. This will then go to both BOCES' boards of education to be voted on.

If the decision is a yes for a merge then there will have to be a new plan of service in place by April of 2019 and a new system in place by July 1, 2019. If there is no merge then the hiring process will begin by the CiTi Oswego County BOCES for a new SLS Director.

These merger meetings will be open to anyone that wants to attend and the minutes will be made available.

- **Council Chair**

Doreen will be sending out a Google form for chair nominations and it will be voted on in the next council meeting. The term of service will be annual until after the merger decision.

- **Annual Report Approval**

The annual report was reviewed by the council and submitted for approval on October 24, 2018. It is understood that this is NY state monies only and does not include the Coser monies. The annual report just needs the state notes completed and it will be posted on the website. Monica motioned for the approval of the annual report. Elizabeth seconded the motion. The council voted and the motion passed: 7-yes, 0-no, 1-abstain.

- **Maker Kits-Loaning Process**

Model Schools will be handling the Maker Kits and Padcaster loans. The contact is Peri Sukert-Nelson. The electronic request form for these items can be found under the Equipment tab of the SLS webpage on the CiTi website, under Technology.

The maker kits will be loanable for a maximum of one month per loan and there is a signature page required to be signed by the building principal. These kits are intended for use as advertisement/trial so that the districts may then purchase their own kits after the librarians turn-key the information with the loanable kits.

The SLS is looking into providing a PD opportunity possibly in January 2019 as well as making an introductory video for the maker kits. There was also interest expressed in composing a letter of support to the administrators from their peers regarding the importance of purchasing these kits. Stephanie Maturo also offers the idea of a Models Schools partnership so that their staff

may also travel to the schools for on-site training with the librarians and teachers. Doreen also has Marina Machado at OCM BOCES, an ISS consultant that can go on-site to the individual schools of Oswego County.

- **Conference Day**

The conference is on November 9, 2018. This is on a PD day shared by all districts. All are welcome and any thoughts or ideas for the next conference should go to Doreen Bergman, dbergman@ocmboces.org. The next conference date will be February 1, 2019.

- **Regional Purchases**

The regional purchases this year in addition to OverDrive eBooks, are Noodletools and Legends of Learning. These resources are purchased by SLS funds and are therefore made accessible to all districts. Those that buy into the Coser for OverDrive (Advantage Account) get to use their Coser monies to buy additional titles, and those that subscribe to an Advantage Plus Account would also get to use the CCD monies towards e-books in OverDrive.

There is also a \$12,000.00 content credit purchased by the SLS in the OverDrive account. The spending and who will be doing the selections will be discussed and voted on by the council. Doreen will send an email to see who would want to select titles for their districts in the OverDrive marketplace.

- **Conference Grants: Policy**

The council discussed and agreed that there needs to be some type of policy put into place for conference grants through the SLS. It does not have to be librarian specific and can include collaborative teachers, etc. There was also discussion on sub reimbursements and going through the school improvement CoSers as well. Any questions on PD charges under CoSers for districts should go to Stephanie Maturo, smaturo@citiboces.org.

- **New Business**

NYLA membership being paid for by the SLS was put up for discussion. It expires on October 31, 2018. The organizational membership was in the past bought by the SLS as well as the associate memberships for the Oswego County librarians. This year the benefits of the organizational memberships as well as professional responsibility was considered and put up for vote. Monica made the motion to renew the organizational membership with associates joining at their own expense. Tammy C. seconded the motion. The motion passed to buy the organizational membership: 8-yes, 0-no, 0-abstain. The council still has to decide how / where to distribute the free associate NYLA memberships that come with the organizational membership. Suggestions were SLS council members / SLS Coordinator Communication members.

- **Reports**

Public Libraries: Elizabeth reports there is a new director at the Pulaski Public Library, Dawn Meyers. Also on 11/15 this library is having their Charlie Brown Thanksgiving crafts.

Doreen reports that Fulton now has a director and there is a need for 2 LMSs in Oswego County. Also thanks to NCLS for a great annual meeting in Watertown.

Angela (NCLS) - reports that she already has the CLSP Summer Posters. She is directing Battle of the Books interests towards Oswego County and will send out lists of the Battle of the Books reading lists to the appropriate public libraries. This will give the Public Libraries the chance to coordinate their collections and lending abilities with the schools for this annual event.

Christi (NNYLN) – reports about the High School to College interest group that has been going on in conjunction with Michelle Bishop of SUNY Oswego. It is on the third Thursday of every month with lightning talks. Any ideas should go to Christi / Michelle.

Also, there was the DueNorth change by NNYLN that changed the Borrow/Lender History to Borrow/Lender Tasks. Also reported were the access to EBSCO / Omni File, Watertown Daily Times, NY Heritage and the Digitalizing of yearbooks with grants.

Michelle (SUNY Oswego) reports the 50th anniversary for their library. The library will be hosting a friends & family weekend with free parking. There will be activities such as a passport photo booth, memories recording booth, and other innovative stations. Everyone is invited.

Allison, Chair makes the motion to adjourn, and Michelle seconds it.

Next Meeting is December 11, 2018